

From Kirsty Gatehouse, Licensing Officer, Dorset Police and David Ramsay, applicant's agent

**From:** Gatehouse, Kirsty  
**Sent:** 22 December 2021 16:46  
**To:** DAVID RAMSAY  
**Cc:** Kathryn Miller; Jane Williams  
**Subject:** RE: Caffiene, 44 The Esplanade

Good afternoon, Mr Ramsay

In relation to the objection I submitted for the above premises, I would propose that although the CIZ usually allows businesses to operate until midnight, I would consider a proposal of 0100hrs as a finish time, with a last sale of alcohol at 0030hrs to allow for "drinking up" time, should the additional below conditions be accepted. Those in green are the ones already suggested by yourselves and the additional ones I propose are in black. As you can see, this does include some slight amendments to those you have already put forward.

Following the conversation I had with your clients at the start of the month, they seemed willing to work with us to ensure that their business could open in line with their plans as closely as possible. I'm aware of the conditions you have compromised on with Jane Williams as well and, although her timings are later than what I would like to agree to, I hope you appreciate I am looking at this from a Policing perspective rather than Environmental Health and we have different concerns and priorities in this area.

I hope that the below is agreeable. I would be happy to discuss this further with you once you've had a chance to speak to your clients if necessary.

- All staff working at the premises concerned with the sale of alcohol shall be trained in accordance with an accredited training scheme on the law relating to prohibited sales, the age verification policy adopted by the premises, drug awareness and the conditions attaching to the premises licence
- All front of house staff to be trained to Level 2 Award in Conflict Management.
- Refresher training shall be provided at least once every 6 months. A record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by police, licensing or other authorised officers.
- A refusals book shall be maintained and shall be checked and signed by one of the management staff on a weekly basis. The refusals book shall be kept on the premises and made available for inspection by Licensing, Police and other authorised officers.
- An incident log shall be kept at the premises. The log shall include the date and time of the incident and the name of the member of staff who has been involved. and made available on request to an authorised officer of the Council or the Police, which shall record the following:
  - any complaints received
  - any incidents of disorder
  - any faults in the CCTV system / or searching equipment / or scanning equipment

- any refusal of the sale of alcohol
- any visit by a relevant authority or emergency service
- all crimes reported to the venue
- all ejections of patrons
- all seizures of drugs or offensive weapons
- This log to be checked on a weekly basis by the DPS of the premises.
- Challenge 25, shall be operated at the premises where the only acceptable forms of identification are (recognised photographic identification cards, such as a driving licence or passport or Holographically marked PASS scheme identification cards).
- Appropriate signage advising customers of the policy shall prominently displayed in the premises.
- All seated areas including the outside area will be regularly monitored both by staff and CCTV and tables will be cleared at regular intervals.
- A CCTV system shall be installed to cover all entry and exit points enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It shall operate during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with correct date and time stamping. Recordings shall be made available immediately upon the request of Police or an authorised officer of the council throughout the preceding 31 day period. The CCTV system shall be updated and maintained according to police recommendations.
- A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.
- CCTV shall be downloaded on request of the Police or authorised officer of the council. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
- A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained.
- Refresher training shall be provided at least once every 6 months for staff members conversant in CCTV operation
- At least 1 SIA registered door supervisor will be available from 2200hrs on each floor when licensable activities are taking place on that floor. There shall be a minimum of 2 SIA registered door supervisors on duty each Friday, Saturday, and New Year's Eve from 2200hrs until close and the last customers have dispersed
- If it is intended to show any major sporting event on a television within the premises (other than Snooker or Pool tournaments, golf, motor racing events, athletics competitions or tennis or cricket matches), or to hold any function, special event or live music, the Premises will conduct a written risk assessment to determine whether it is appropriate to deploy door supervisors for a period of time before the event is scheduled to start, during the event and for a period of time after the event is scheduled to end and will deploy door supervisors in accordance with the outcome of the risk assessment.
- Such risk assessments will also be conducted at the request of the police in respect of any other event scheduled to take place at the premises.

- Copies of all risk assessments shall be retained on the premises for a minimum period of 6 months and shall be made available for inspection by police and other authorised officers on request.
- **The premises will actively participate in any local Town Watch initiative.** A senior member of staff shall attend all Pub Watch meetings (or any successor scheme) unless an emergency arises preventing such attendance and the premises will support Pub Watch initiatives.
- There will be a communication link via radio to other venues in the town centre. This will be the system recognised by Dorset Council and Dorset Police.
- A suitably trained and competent person must ensure **weekly** safety checks of the premises, decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
- There shall be no admittance or re-admittance to the premises after 2300hrs except for patrons permitted to temporarily leave the premises to smoke.
- Patrons permitted to temporarily leave and then re-enter the premises, eg to smoke, shall not be permitted to take drinks or glass containers with them.
- Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
- The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.
- The Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).
- The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry and made available to an authorised officer from the Licensing Authority or Police on request.
- The DPS shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.
- There shall be a clear visible notice displayed on the premises advising those attending that the Police shall be informed if anyone is found in possession of controlled substances or weapons.
- The PLH/DPS will inform Dorset Police as soon as possible of any search resulting in a seizure of drugs or offensive weapons.

- The outside of the premises including any outside seating area will be regularly monitored by staff and CCTV to ensure that the licensing objectives are being upheld.
- Signs will be displayed at the exit requesting customers to leave the area quietly, having regard for residents.
- Staff will encourage customers to leave quietly.
- A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity.
- Written records of all accidents and safety incidents involving members of the public and/or staff will be kept. These will be made available at the request of an authorised officer.
- All sales of alcohol for consumption off the premises shall be in sealed containers only and shall not be consumed on the premises or in the vicinity of the premises
- A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.
- There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.
- A welfare procedure for dealing with unwell or intoxicated customers will be in place, including those who appear to be affected by drugs. Staff will be appropriately trained in such procedures.

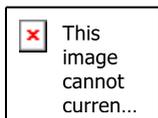
Many thanks

Kirsty

**6084 | Kirsty Gatehouse**

Licensing Officer | Drug & Alcohol Harm Reduction Team

Weymouth Police Station, Radipole Lane, DT4 9WW



**From:** Gatehouse, Kirsty  
**Sent:** 22 December 2021 09:20  
**To:** DAVID RAMSAY  
**Subject:** RE: Caffiene, 44 The Esplanade

Good morning, Dave

Thank you for your email. Having just returned from my annual leave I am still catching up on a few things, but I will endeavour to contact you properly this afternoon if that's ok?

Many thanks

Kirsty

**6084 | Kirsty Gatehouse**

Licensing Officer | Drug & Alcohol Harm Reduction Team

Weymouth Police Station, Radipole Lane, DT4 9WW



Territorial Policing Prevention Department | Bournemouth Police Station, Dorset Police



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**From:** DAVID RAMSAY

**Sent:** 21 December 2021 09:01

**To:** .Enquiries <[101@dorset.pnn.police.uk](mailto:101@dorset.pnn.police.uk)>

**Subject:** Caffiene, 44 The Esplanade

Good morning Kirsty.

Hope you had a good break.

When you are available could we discuss the above premises application in order to try and come to some agreement and avoid a hearing.

I have attached the compromise reached with Jane from EHO.

Thanks in anticipation

Dave

David Ramsay

Licensing Consultant

**From:** DAVID RAMSAY

**Sent:** 22 December 2021 22:16

**To:** Gatehouse, Kirsty

**Subject:** Re: Caffiene, 44 The Esplanade

Good evening Kirsty,

I've had a long conversation with my client and he understands the situation having been involved with businesses in Weymouth for many years.

He is happy to compromise in relation to the hours and also accept the vast majority of the proposed extra conditions you have suggested, many of them already included in the operating schedule.

He is also happy to limit the outside area to 2200hrs daily except when used by smokers temporarily leaving the premises.

He is however mindful of the necessity for 'Caffeine' to be competitive in order that his new the business to survive and feels that he has offered and accepted robust conditions that should ensure that the premises is run in a professional manner.

Attached are the hours and conditions he is offering.

Regards

Dave

## CAFFIENE

Sunday to Wednesday terminal hour of 23.59 hrs with last sale of alcohol at 2330hrs.

Thursday, Friday and Saturday terminal hour of 0130hrs with last sale of alcohol at 0100hrs.

Easter Sun/BH Monday, when it arises to finish at 0130hrs with last sale of alcohol at 0100hrs.

Christmas Eve/Christmas Day/ Boxing Day finish at 0130hrs with last sale of alcohol at 0100hrs.

Thurs/ Easter BH Friday finish at 0130hrs with last sale of alcohol at 0100hrs.

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- Such risk assessments will also be conducted at the request of the police in respect of any other event scheduled to take place at the premises.
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- From 2200hrs daily the outside area will be used only by those temporarily leaving the premises for the purposes of smoking.
- Signs will be displayed at the exit requesting customers to leave the area quietly, having regard for residents.

- Staff will encourage customers to leave quietly.
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**From:** Gatehouse, Kirsty  
**Sent:** 23 December 2021 11:54  
**To:** DAVID RAMSAY  
**Subject:** RE: Caffiene, 44The Esplanade

Good morning, Dave

Thank you for your reply and the offered hours and conditions.

Whilst I appreciate the addition of "From 2200hrs daily the outside area will be used only by those temporarily leaving the premises for the purposes of smoking", I notice the condition of "There shall be no admittance or re-admittance to the premises after 2300hrs except for patrons permitted to temporarily leave the premises to smoke" has been removed. I discussed the idea of a last entry time with your client and they seemed in agreement with this so I'm not sure why they have chosen to remove the condition entirely?

I understand their desire to offer something different and want to be competitive, however after my conversation with them around their business model and who they are trying to attract, I pointed out that the later they stay open, the more likely they are to encourage anyone who is out drinking and the potential issues this may bring. If the proposed conditions are adhered to, there should be sufficient measures in place in terms of doorstaff etc to deal with any issues, but I'd question whether or not you want these problems in the first place from allowing people in later into the night? Other businesses in the area offering a similar ambience and experience to customers are to be shut by 2300hrs so a 0030hrs for 0100hrs closing would still give time to gain this business once they have closed.

Like I said initially, my proposed hours are still later than the normal restrictions of the CIZ. Potentially extending the hours by means of a variation further down the line should everything be going well is not out of the question, but I think to start with we need to ensure that the business can show it can be run in the professional manner you say it will. TENs could also be applied for on days like bank holidays when they'd like to be open later and, provided there are no issues with this, it would support a variation application as evidence an increase in hours can be well managed.

I would be grateful if you could discuss the above with them and let me know your thoughts.

Many thanks

Kirsty

**6084 | Kirsty Gatehouse**

Licensing Officer | Drug & Alcohol Harm Reduction Team

Weymouth Police Station, Radipole Lane, DT4 9WW